

Superior Court of Washington, County of \_\_\_\_\_

In re:

Petitioner/s (see \* below):

\_\_\_\_\_

And Respondent/s (other party/parties):

\_\_\_\_\_

No. \_\_\_\_\_

**Petition to Modify Child Support Order  
(PTMD)**

**Petition to Modify Child Support Order**

*If you are filing this Petition in:*

- *the **same** case number as the current Child Support Order, the person who is listed as the Petitioner in the current order will stay Petitioner, even if they are not the person asking to modify the order now.*
- *a **different** case number or county from where the current Child Support Order was filed, the person asking to modify the order may be the Petitioner.*

*To modify a Child Support Order from a sealed Parentage case, contact the Superior Court Clerk's office about who to list as Petitioner and if there is a new case number.*

1. My name is: \_\_\_\_\_. I ask the court to modify a *Child Support Order*. I am filing and serving proposed *Child Support Schedule Worksheets* at the same time as this *Petition*.

**Important!** Check your county's Local Court Rules for other forms and information that must be filed.

2. **Correct County (Venue)**

This is the correct county for this case to be heard because:

- the child/ren live/s in this county,
- the person who has the care, custody, or control of the child/ren live/s in this county,
- the current *Child Support Order* was issued in this county, or
- The current child support order was issued in another state **and**
  - the child/ren and the person who has the care, custody, or control of the child/ren do **not** live in Washington or the issuing state; **and**
  - the Respondent lives in this county.

The child/ren live/s in (county): \_\_\_\_\_, (state): \_\_\_\_\_.

The Petitioner (name): \_\_\_\_\_ lives in (county): \_\_\_\_\_, (state): \_\_\_\_\_.

The Respondent (name): \_\_\_\_\_ lives in (county): \_\_\_\_\_, (state): \_\_\_\_\_.

### 3. Jurisdiction to Modify Order

The court has authority to modify the current *Child Support Order* because it was issued by a (check one):

☐ **Washington** state court.

☐ **Different** state or jurisdiction, but has been registered in a Washington state court and (check one):

☐ **All parties live in Washington now.**

- All the parties to the current order (other than a state party) now live in this state; and
- The child/ren do/es not live in the state or jurisdiction where the order was issued.

☐ **No one left in issuing state.**

- The child/ren or parties to the current order (other than a state party) no longer live in the state or jurisdiction where the order was issued;
- The person asking to modify the order (Petitioner) lives outside of Washington; and
- Washington has personal jurisdiction over the Respondent because Respondent (check all that apply):
  - ☐ lives in this state now.
  - ☐ will be personally served in this state with a *Summons* and *Petition* for this case.
  - ☐ lived in this state with the child/ren.
  - ☐ lived in this state and paid for pregnancy costs or support for the child/ren.
  - ☐ did or said something that caused the child/ren to live in this state.
  - ☐ had sex in this state, which may have produced the child/ren.
  - ☐ signed an agreement to join this *Petition* or other document agreeing that the court can decide their rights in this case.
  - ☐ other (specify): \_\_\_\_\_

☐ **Parties have consented.**

- At least 1 child or party to the current order lives in Washington State now; and
- Each party to the current order (other than a State party) has filed a consent with the court that issued the current order agreeing that a Washington court may modify the order and take continuing, exclusive jurisdiction.

**4. Is the State filing this Petition? (Check one):**

- ☐ **No.** This *Petition* is filed by a parent, non-parent custodian, guardian or person owing support.
- ☐ **Yes.** The Washington State Department of Social and Health Services (DSHS) is filing this *Petition* because (*check all that apply*):
- ☐ the child/ren receive/s public assistance.
  - ☐ the child/ren do/es not receive public assistance, but one of the parties asked DSHS to review the order and DSHS decided the order should be modified.
  - ☐ DSHS has received notice that the person owing support is currently in jail, prison, or a correctional facility for at least 6 months (or is serving a sentence of more than 6 months), and the order does not contain necessary abatement language.
  - ☐ another state or jurisdiction asked for this modification.

**5. Current Child Support Order**

The *Child Support Order* I want to modify was signed by the court on (*date*): \_\_\_\_\_  
in (*county*): \_\_\_\_\_, (*state*): \_\_\_\_\_.  
That order says (*name*): \_\_\_\_\_ must pay  
(*amount*): \$\_\_\_\_\_ each month for (*child/ren's names*): \_\_\_\_\_  
\_\_\_\_\_.

**Important!** Attach or file a certified copy of the current child support order that you want to change **if** it was issued in a different county or state.

**6. Should the court modify the monthly child support amount?**

- ☐ **No.**
- ☐ **Yes.** I ask the court to order child support based on Washington State law. The monthly child support amount should be changed now because (*check all that apply*):
- ☐ **Agreement** – The parties agree to the changes.
  - ☐ **1 year or more has passed** – The current order was signed at least 1 year ago **and** (*check all that apply*):
    - ☐ the current order causes severe financial hardship for me or the child/ren.
    - ☐ I want to add a Periodic Adjustment provision according to RCW 26.09.100.
    - ☐ A child is still in high school and there is a need to extend support beyond the 18th birthday to complete high school.
  - ☐ **2 years or more have passed** – The current order was signed at least 2 full years (24 months) ago **and** (*check all that apply*):
    - ☐ the parents' income has changed.
    - ☐ the economic table or standards in RCW 26.19 have changed.

(Note – You may be able to use a Motion to Adjust Child Support Order (form FL Modify 521) instead of this Petition if 24 months have passed and the only reasons for your requests are that the parents' income has changed, or the economic table, or standards have changed.)

- ☐ **Released from incarceration** – The person who owes support has been released from incarceration, and support has been temporarily reduced (abated) and then reinstated.
- ☐ **Default or past agreement** – The current order was issued by default or agreement, without the court independently examining the evidence to decide a reasonable amount of support according to the law.
- ☐ **Change of circumstances** – There has been a substantial change in circumstances since the current order was signed. *(Describe):*

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**7. Should the court modify the order to add language allowing for temporary reduction due to incarceration? (Abatement)**

- ☐ **No.**
- ☐ **Yes.** The current order does not provide for a temporary reduction (abatement) based on incarceration. The person who owes support is in jail, prison, or a correctional facility for at least 6 months (or serving a sentence of more than 6 months).

**8. Is a temporary reduction due to incarceration needed now? (Abatement)**

- ☐ **No.**
- ☐ **Yes. (Check one):**
  - ☐ DCS can administer the temporary reduction due to incarceration (abatement).
  - ☐ The court should temporarily reduce the total monthly child support amount to \$10 while the person who owes support is in jail, prison, or a correctional facility for at least 6 months (or serving a sentence of more than 6 months).

**Important!** The support will remain \$10 a month through the third month after the person who owes support is released. Beginning the fourth month after the person who owes support is released, support will be 50% of the original amount, or \$50 per child, whichever is more. One year after release, support will return to the full monthly child support amount (transfer payment) in the Child Support Order.

If this petition for modification is filed during the period of abatement, reinstatement of the support amount at 50% does not automatically apply. Send a copy of this petition to the Division of Child Support.

9. **Should the court modify the end date for child support?**

☐ **No.**

☐ **Yes.** The end date should be modified because *(check all that apply)*:

☐ **Agreement** – The parties agree to the changes.

☐ **Finish High School** – The current order was signed at least one year ago. *(Child's name):* \_\_\_\_\_ will still be in high school when they turn 18 and will need support until they finish high school. I ask the court to order child support for this child to continue past their 18<sup>th</sup> birthday until the child finishes high school.

☐ **Dependent Adult Child** – The current order says support must be paid for each child until the child turns 18 or is no longer enrolled in high school, whichever happens last. Support should continue past this time for *(child's name):* \_\_\_\_\_ because this child will be unable to support themselves and will remain dependent past the age of 18. This child's situation has changed substantially since the current order was signed. *(Describe):* \_\_\_\_\_

Support for this child should continue until *(check one)*:

☐ this child is able to support themselves and is no longer dependent on the parents.

☐ other: \_\_\_\_\_

☐ **Default or Past Agreement** – The current order was issued by default or agreement, without the court independently examining the evidence to decide a reasonable end date for support according to the law.

10. **Should the court modify post-secondary educational support?**

☐ **No.**

☐ **Yes. Issue was reserved** – The current order allows a parent or non-parent custodian to ask the court for post-secondary support at a later date without showing a substantial change of circumstances. I ask the court to order the parents to pay post-secondary support, and to set a specific post-secondary support amount or percentage of expenses for *(Child/ren's names):* \_\_\_\_\_. The named child/ren depend/s on the parents for the reasonable necessities of life and will be ready to start a college or vocational program around *(month/year):* \_\_\_\_\_.

☐ **Yes. Support was granted; need to set an amount** – The current order says the parents must pay for the child/ren's post-secondary support, but did not set a payment amount or percentage. I ask the court to order a specific post-secondary support amount or percentage of expenses for *(child/ren's names):* \_\_\_\_\_ who will be ready to start a college or vocational program around *(month/year):* \_\_\_\_\_.

☐ **Yes. Modify** – I ask the court to *(check all that apply)*:

- ☐ **Require** – The current order says post-secondary support is not required. I ask the court to change the order so that post-secondary support is required for *(Child/ren's names)*: \_\_\_\_\_.  
The named child/ren depend/s on the parents for the reasonable necessities of life and need support for college or vocational school.
- ☐ **Cancel** – The current order says the parents must pay for the child/ren's post-secondary (college or vocational school) support. I ask the court to change the order so that post-secondary support is no longer required.
- ☐ **Change Amount** – The current order requires the parents to pay a specific amount or percentage of expenses for the child/ren's post-secondary (college or vocational school) support. I ask the court to change the amount or percentage.

**These changes should be made because** *(check all that apply)*:

- ☐ **Agreement** – The parties agree to the changes.
- ☐ **Default or Past Agreement** – The current order was issued by default or agreement, without the court independently examining the evidence to decide these issues.
- ☐ **Change of Circumstances** – There has been a substantial change in circumstances since the current order was signed. *(Describe)*: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**11. Should the court modify payment for children's expenses or tax issues?**

- ☐ **No.**
- ☐ **Yes.** I ask the court to order or change *(check all that apply)*:
  - ☐ daycare expenses.
  - ☐ educational expenses.
  - ☐ long-distance transportation expenses.
  - ☐ other expenses.
  - ☐ tax issues. Order that parties have the right to claim the child/ren as their dependent/s for purposes of personal tax exemptions and associated tax credits on their tax forms in this way *(specify)*: \_\_\_\_\_  
\_\_\_\_\_

**Important!** Although personal tax exemptions are currently suspended under federal law through tax year 2025, other tax benefits may flow from claiming a child as dependent.

**These changes should be made because** *(check all that apply)*:

- ☐ **Agreement** – The parties agree to the changes.
- ☐ **2 years or more have passed** – It has been at least 2 full years (24 months) since the order was signed and these requests are based only on changes in the parents' income or the economic table or standards in RCW 26.19.

*(Note – You may be able to use a Motion to Adjust Child Support Order (form FL Modify 521) instead of this Petition if 24 months have passed and the only reasons for your requests are that the parents' income has changed, or the economic table or standards have changed.)*

- ☐ **Default or Past Agreement** – The current order was issued by default or agreement, without the court independently examining the evidence to decide these issues.
- ☐ **Change of Circumstances** – There has been a substantial change in circumstances since the current order was signed. *(Describe):*

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**12. Should the court modify health insurance orders?**

- ☐ **No.**
- ☐ **Yes.** I ask the court to change the health insurance orders as follows:
- ☐ Order one or both parents to provide or pay for health insurance coverage for the child/ren if it is available through an employer or union for less than 25% of their basic support obligation *(Worksheets, line 19)*, and order each parent to pay their share of the child/ren's healthcare costs that are not covered by insurance.
- ☐ Other *(specify):* \_\_\_\_\_

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**These changes should be made because** *(check all that apply):*

- ☐ **Agreement** – The parties agree to the changes.
- ☐ **2 years or more have passed** – It has been at least 2 full years (24 months) since the order was signed and these requests are based only on changes in the parents' income or the economic table or standards in RCW 26.19.

*Note – You may be able to use a Motion to Adjust Child Support Order (form FL Modify 521) instead of this Petition if 24 months have passed and the only reasons for your requests are that the parents' income has changed, or the economic table or standards have changed.*

- ☐ **Default or Past Agreement** – The current order was issued by default or agreement, without the court independently examining the evidence to decide these issues.
- ☐ **Change of Circumstances** – There has been a substantial change in circumstances since the current order was signed. *(Describe):* \_\_\_\_\_

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13. **When do you want the new order to start?**

I want the new *Child Support Order* to take effect (*check one*):

- ☐ on the day this *Petition* is filed.
- ☐ on the day on which the person who owes support was confined in a jail, prison, or correctional facility for at least 6 months, or began serving a sentence of more than 6 months. (Abatement only.)
- ☐ other (*specify*): \_\_\_\_\_

If the changes to the *Child Support Order* cause an overpayment or an underpayment of support or other expenses, I ask the court to order payment or give credit for those amounts.

**Exception!** No refund is allowed for a temporary reduction in support due to incarceration (abatement) before the Division of Child Support is notified of the incarceration.

14. **Other Requests**

- ☐ Does not apply.
- ☐ I ask the court to order payment of lawyer fees and court costs.
- ☐ Other (*specify*): \_\_\_\_\_

**Person filing this Petition fills out below:**

I declare under penalty of perjury under the laws of the State of Washington that the facts I have provided on this form are true.

Signed at (*city and state*): \_\_\_\_\_ Date: \_\_\_\_\_



\_\_\_\_\_  
*Person filing this Petition signs here*

\_\_\_\_\_  
*Print name*

**Lawyer (if any) fills out below:**



\_\_\_\_\_  
*Lawyer signs here*

\_\_\_\_\_  
*Print name and WSBA No.*

\_\_\_\_\_  
*Date*

**Warning!** Documents filed with the court are available for anyone to see unless they are sealed. Financial, medical, and confidential reports, as described in General Rule 22, **must** be sealed so they can only be seen by the court, the other parties, and the lawyers in your case. Seal those documents by filing them separately, using a *Sealed* cover sheet (form FL All Family 011, 012, or 013). You may ask for an order to seal other documents.

- ☐ **The other parent, guardian, or non-parent custodian fills out below if they agree to join this Petition (*copy this section as needed for other parties*):**



☐ I do not need to be notified about the court's hearings or decisions in this case.

☐ The person who filed this *Petition* must notify me about any hearings in this case.  
(List an address where you agree to accept legal documents. This may be a lawyer's address or any other address.)

*(If this address changes before the case ends, you **must** notify all parties and the court clerk in writing. You may use the Notice of Address Change form (FL All Family 120). You must also update your Confidential Information Form (FL All Family 001).)*

Email: \_\_\_\_\_